

eFlight Release Process

All wings can begin using the eFlight Release process starting on 1 October 2009. The eFlight Release process is not mandatory at this time. Eventually, the use of the CAPF99 will be discontinued and all flight releases must then be done as eFlight Releases.

Basic rules for electronic flight releases:

Electronic releases may not be given more than 24 hours prior to the scheduled takeoff time.

A phone conversation, or in person discussion between the FRO and PIC must occur to complete the release and the FRO checklist and IMSAFE must be reviewed. It is recommended that this discussion take place no more than four hours prior to the planned departure. A release is not complete until this discussion takes place.

Flight releases may be recorded on the CAPF99 until the FRO can record the releases in WMIRS. FROs are required to enter all releases given via a CAPF99 into the eFlight Release process as soon as possible.

For cadet primary training flights the cadet must be listed as the PIC and the CAP instructor pilot must be listed on the sortie form as the "Observer" or "Instructor" and receive the flight release. This is also the case for those flights in which the cadet is flying solo.

Pilots who have expired CAPF5 check rides must list themselves as the PIC and check pilot as the Check Pilot on the sortie form. This is also the process for pilots receiving instruction in a new model of aircraft prior to become qualified or flights preparing for a CAPF5 check ride if his/her annual check ride has expired.

FROs will have access to all eFlight Release functions. Pilots who are not FROs will only have access to their data and the eFlight Release reports.

eFlight release flow:

1) The pilot for a sortie, or another party entering the sortie, lists the proper PIC CAPID and selects one or more FROs to issue the release. Once the sortie is entered an email will be sent to the FRO(s) noting that a flight release has been requested.

If any of the following changes are made to a sortie within 24 hours of the flight being flown, WMIRS will send the release request email again and the sortie must be re-released.

Change of PIC Change of sortie date Change of planned departure time Change of aircraft
Change of flight plan type

Change of flight purpose (e.g. MP to TMP or vice versa, instrument and/or commercial pilot requirement)

2) The FRO logs in and approves or denies the release. Note: **The FRO must be the person logged in for the validation to function properly.**

3) The PIC will receive an email stating the release has been granted.

The process does not generate a "FRO number" to be recorded on the AIF flight log page. "EFR" should be entered on this form if the release was via eFlight Release.

eFlight Release menu items:

The eFlight Release module maintains a menu on the left side of the page throughout the process. The menu items are either single links or expand to show additional options.

Pilots My Flights – list of flights for the logged in CAPID My Flying Status – pilot qualifications from eServices for the logged in CAPID

Flight Release Officers My Pending Releases – list of release requests for the logged in CAPID All Pending Releases – lists all sorties for the Wing for which releases have not been completed. Only future sorties are shown.

Mission Releases – a drop down box allows selection of a Wing mission number. If it is the monthly A or B mission number the next page will allow selection of the mission symbol.

Enter CAPF99 Releases – Allows flights previously released on a CAPF 99 to be entered in the eFlight Release system.

Reports FRO List – list of all FROs for the Wing appointed in eServices with unit and phone numbers

Flight Release By FRO – CAPF99 formatted list of releases for a selected FRO, month and year

Monthly EFR Summary – shows the number of releases given and denied by FRO for the selected month and year

Utilities Select FROs – list of all FROs appointed in eServices, if checked they appear on the sortie form

WMIRS Main – link to the main WMIRS page

Logout – logout of the system [Access to the eFlight Release forms/pages:](#)

Flight Release Officers will see a link on the main WMIRS page to take them to the module via the link

[eFlight Release](#)

Recording releases in WMIRS that were done on the paper CAPF99 after the flight. The sortie is entered into WMIRS as usual and the FRO enters the pilot's CAPID and date of the flight into the CAPF 99 Release entry page. The FRO then releases the flight as any other eFlight Release in the system.

The starting point for the electronic flight release process is similar to the normal sortie entry process in WMIRS. Pilots enter, or update, their sorties in WMIRS under the proper mission number and the flight is automatically loaded into the flight release system.

The new sortie add/edit page has additional fields required for flight release as well as other fields requested by wings. The layout is also organized to reduce the need to scroll horizontally. The pilot's CAPID is now required for the flight release. Once entered, the sortie is placed in the "All Pending Releases" queue for review by a Flight Release Officer (FRO). To select a FRO, or multiple FROs, use the drop down list. To select multiple FROs hold down the Ctrl key and click names. If FROs are selected the request will be place in their "My Pending Releases" queue.

eFlight Release Process

The electronic flight release process is similar to the normal sortie entry process in WMIRS. Pilots enter their sorties in WMIRS under the proper mission number and the flight is automatically

Web Mission Information Reporting System (WMIRS) - Windows Internet Explorer

http://mission/wmirs/index.cfm

File Edit View Favorites Tools Help

Web Mission Information Reporting System (WMIRS)

Civil Air Patrol
Web Mission Information Reporting System (WMIRS)

WMIRS Main Menu

* Indicates required fields.
input fields with grayed backgrounds are not required, but may be entered as additional information, or as required by your unit/wing.

| | | | |
|---------------|----------------|-----------------|--|
| Sortie Number | Mission Number | Tracking Number | |
| NEW | LA_MISC | | |

*Sortie Date: 06/24/2009 Backup Date: *Sortie Type: Profile #1

| | | | | |
|--------------|----------|-----------|-----------|-------------------------|
| *Pilot CAPID | Observer | Scanner 1 | Scanner 2 | Type of FAA Flight Plan |
| 125920 | | | | VFR |

*Tail Number: N5367X *Aircraft Type: 206 Callsign: 1634 Take Off Airport: BTR Landing Airport: BTR Area Assigned (Use: State / City / Area Or Route of Flight): BTR-LFT-AEX-BTR

Est. Sortie Hours: 3.5 Est. Take Off Time (Z): 15:00 Objective:

| | | | |
|------------|----------|---------------------|--------------------------|
| Tach Start | Tach End | Actual Sortie Hours | Actual Take Off Time (Z) |
| | | | |

A/C Fuel/Oil (\$): Gallons: Reimbursed To (CAPID Or Unit): LA

Sortie Effectiveness: Reason if not Successful: Please Select Reason Enter the number of identical sorties to create: 1 (60 Max) Days Apart (if duplicates): 0

Are you flying over critical Infrastructure? Yes No

Add Sortie

loaded into the flight release system.

The new sortie add/edit page has additional fields required for flight release as well as other fields requested by wings. The layout is also organized to reduce the need to scroll horizontally. The pilot's CAPID is now required for the flight release. Once entered, the sortie is placed in queue for review by a Flight Release Officer (FRO).

To get to the eFlight Release section, the FRO logs into WMIRS as usual and will see the “eFlight

Web Mission Information Reporting System (WMIRS) - Windows Internet Explorer

http://mission/wmirs/index.cfm

File Edit View Favorites Tools Help

Web Mission Information Reporting System (WMIRS)

Civil Air Patrol
Web Mission Information Reporting System (WMIRS)

WMIRS Main Menu

Explanation of Menu Items Located on Tool Bar

| | |
|------------------------------|--|
| Mission Status Map: | Used to View Wings with Active Sorties. |
| Mission List: | Used to view missions |
| Mission Management: | Used to maintain missions in the system, including the management of images. |
| Tools and Utilities: | Opens sub-menu for Mission Status Map, Member Contact Lookup, Alert Roster/ES Resources, Aircraft Status, and User Administration. |
| Return to WMIRS Menu: | Returns you to this page. You can then enter other areas as required. |
| Return to Main Menu: | Returns you to the main menu. You can then enter other areas as required. |
| Log Out: | Logs you out of the system and returns you to the Login Page. |

[e-Flight Release](#)

[View Current Authorized AF JROTC Detachments.](#)

[Pilot's Direct Sortie Entry for Non-mission Corporate Flying \(C8, C9, C16, C17, C20\)](#)

NOTE: Unless otherwise required by your wing, these flights/sorties can be entered after the flight is completed.

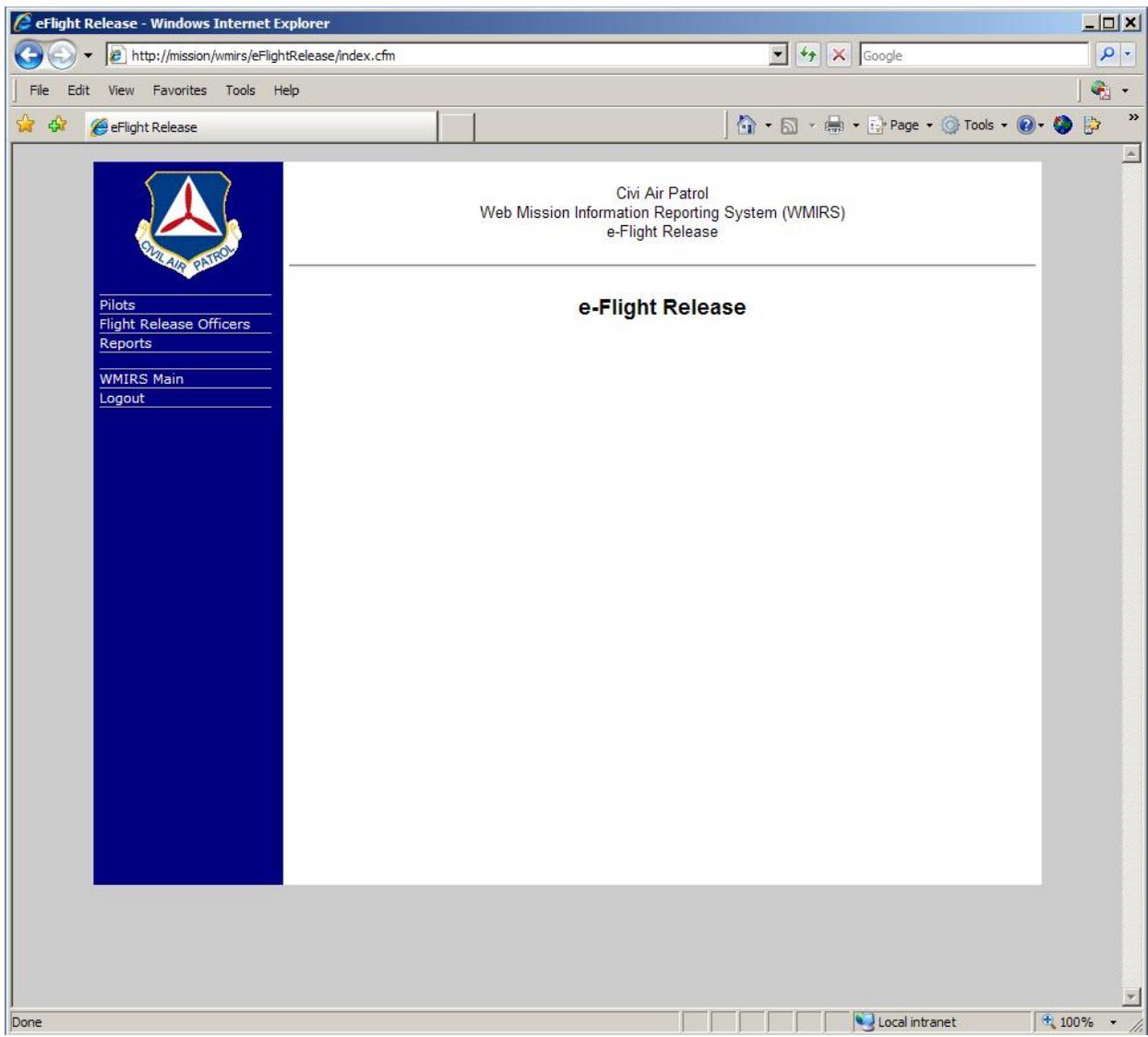
[Information on entering Non-mission Corporate Sorties \(size: 1.3MB\)](#)

[Mission Directives](#)

[OPSPAN Templates and Samples](#)

Local intranet 100%

Release” link in the middle of the main page.



Clicking the eFlight Release link will bring you to the eFlight Release main page.

Clicking "Flight Release Officers" will open the choices under that area.

[Pilots](#)

[Flight Release Officers](#)

[My Pending Releases](#)

[All Pending Releases](#)

[Mission Releases](#)

[Enter CAP99 Release](#)

[Reports](#)

[WMIRS Main](#)

[Logout](#)

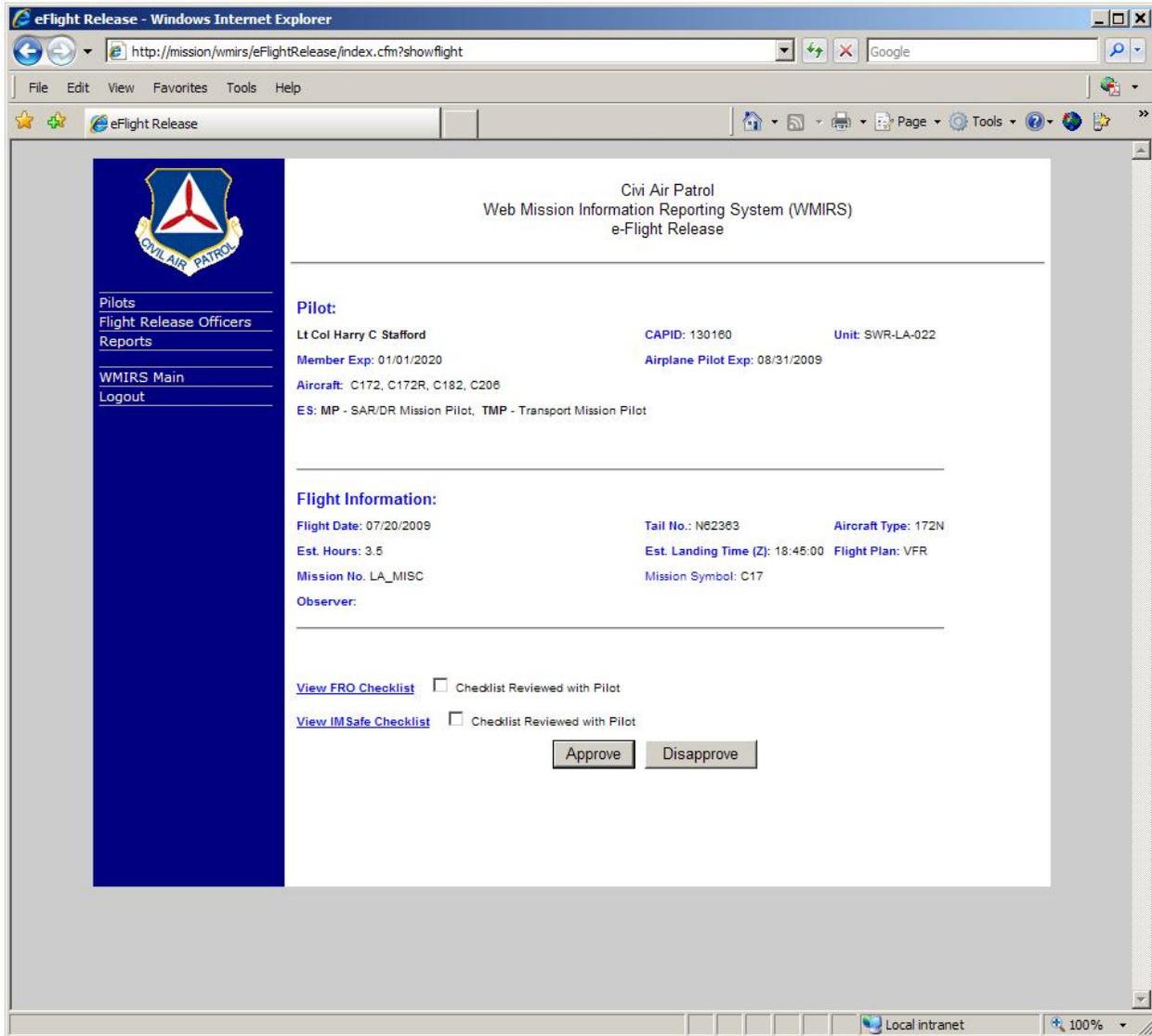
Clicking “My Pending Releases” will bring up pending releases you are requested to release.

Civi Air Patrol
Web Mission Information Reporting System (WMIRS)
e-Flight Release

| Flight Date | Pilot | Tail No. | Aircraft Type | Est. Hours | Est. Landing Time | Flight Plan | Requested | |
|-------------|--------------------------|----------|---------------|------------|-------------------|-------------|------------|----------------------|
| 07/14/2009 | Lt Col Stephen L Knapper | N82363 | 172N | 0.0 | 10:15:00 | None | 06/14/2009 | View |
| 07/14/2009 | Lt Col Stephen L Knapper | N6367X | U208G | 0.5 | 10:45:00 | None | 07/10/2009 | View |
| 07/14/2009 | Maj Terry M Raymond | N96725 | 182R | 1.0 | 21:00:00 | None | 05/12/2009 | View |
| 07/15/2009 | Lt Col Harry C Stafford | N96725 | 182Q | 1.0 | 21:00:00 | None | 05/12/2009 | View |
| 07/18/2009 | Lt Col Stephen L Knapper | N98842 | 172P | 2.0 | 22:15:00 | VFR | 06/12/2009 | View |
| 07/20/2009 | Lt Col Stephen L Knapper | N63610 | PA-28-140 | 1.2 | 11:27:00 | VFR | 07/01/2009 | View |
| 07/21/2009 | Lt Col Stephen L Knapper | N9677A | 172P | 3.0 | 21:30:00 | None | 06/05/2009 | View |
| 07/23/2009 | Lt Col Harry C Stafford | N96761 | 182Q | 3.0 | 23:15:00 | None | 06/05/2009 | View |

Clicking “All Pending Releases” brings up all pending flight releases for your wing.

From the pending list, the FRO may select any flight for review and approval by clicking the “View” button.

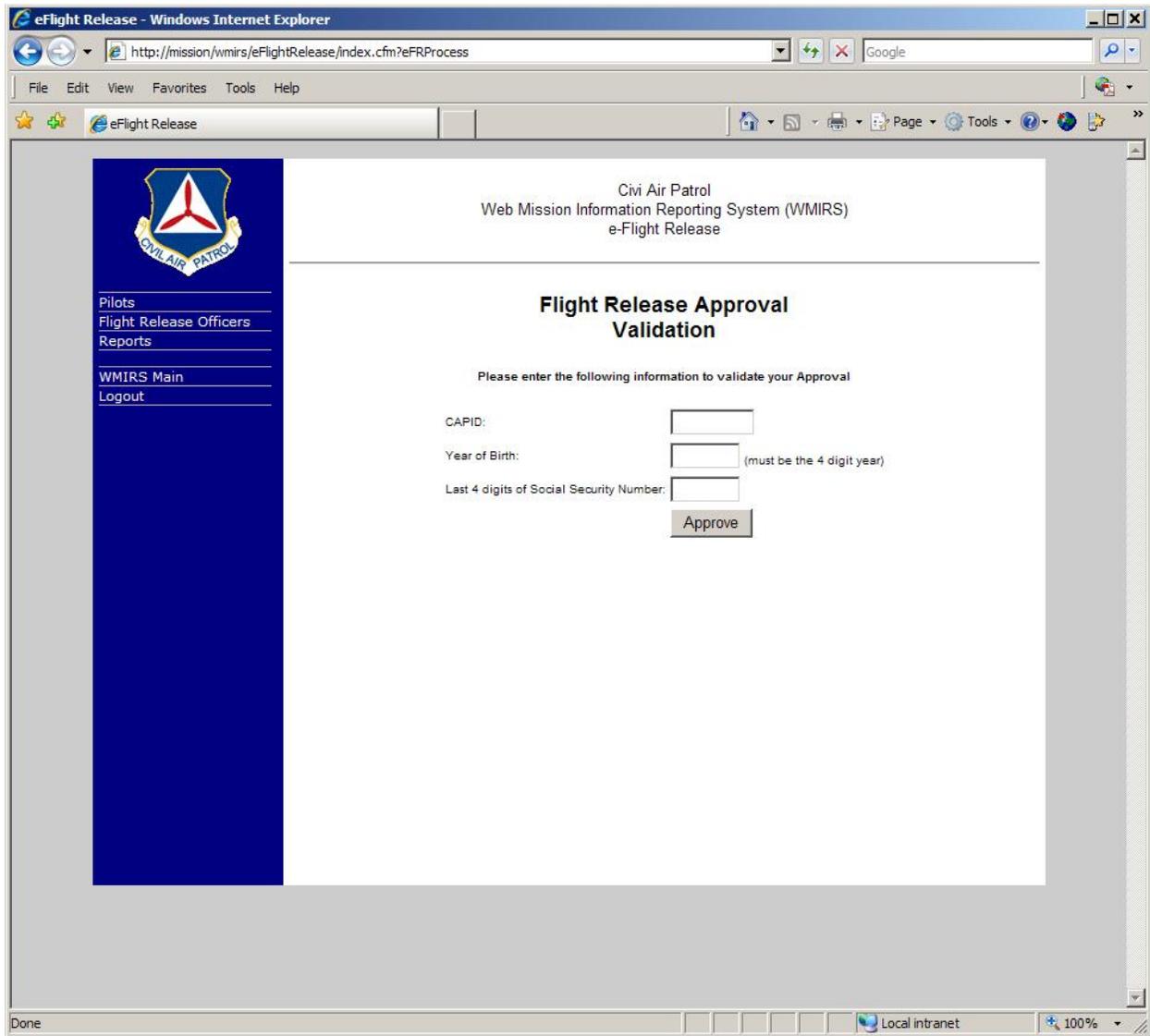


From the view page, the FRO has the ability to review basic pilot status and the information on the flight. Before approving any flight, the FRO will review the FRO checklist and the “IM Safe” checklist with the pilot either in person or by phone. Both checklists are accessible by links on the view page above the Approve/Disapprove buttons. The FRO must also conduct a detailed discussion about the mission itself just like is done now with the current paper process. The FRO must check the check box next to each checklist before approving the flight release. Once ready, the FRO should click the “Approve” or “Disapprove” button to complete the flight release process.

The FRO may not release a flight on which the FRO is the pilot, crew, or passenger. Should the FRO be on the selected flight, the “Approve” and “Disapprove” buttons will be replaced with:

Approval not allowed (you are on this flight).

If the FRO is added to the flight after the flight release (or any other critical sortie details change after the flight release), the user will receive a notice that the flight release will be removed and the flight will be put in a “pending” status.



Whether approving or disapproving, the system will ask for the same data to validate the FRO. The FRO must be the person logged into WMIRS in order to be validated properly. The FRO provides their CAPID, year of birth, and the last 4 digits of their Social Security Number (note, this page is on a secure socket and all data is encrypted.)

Once approved, the pilot will receive an E-Mail confirmation of the flight release. “Flight Release

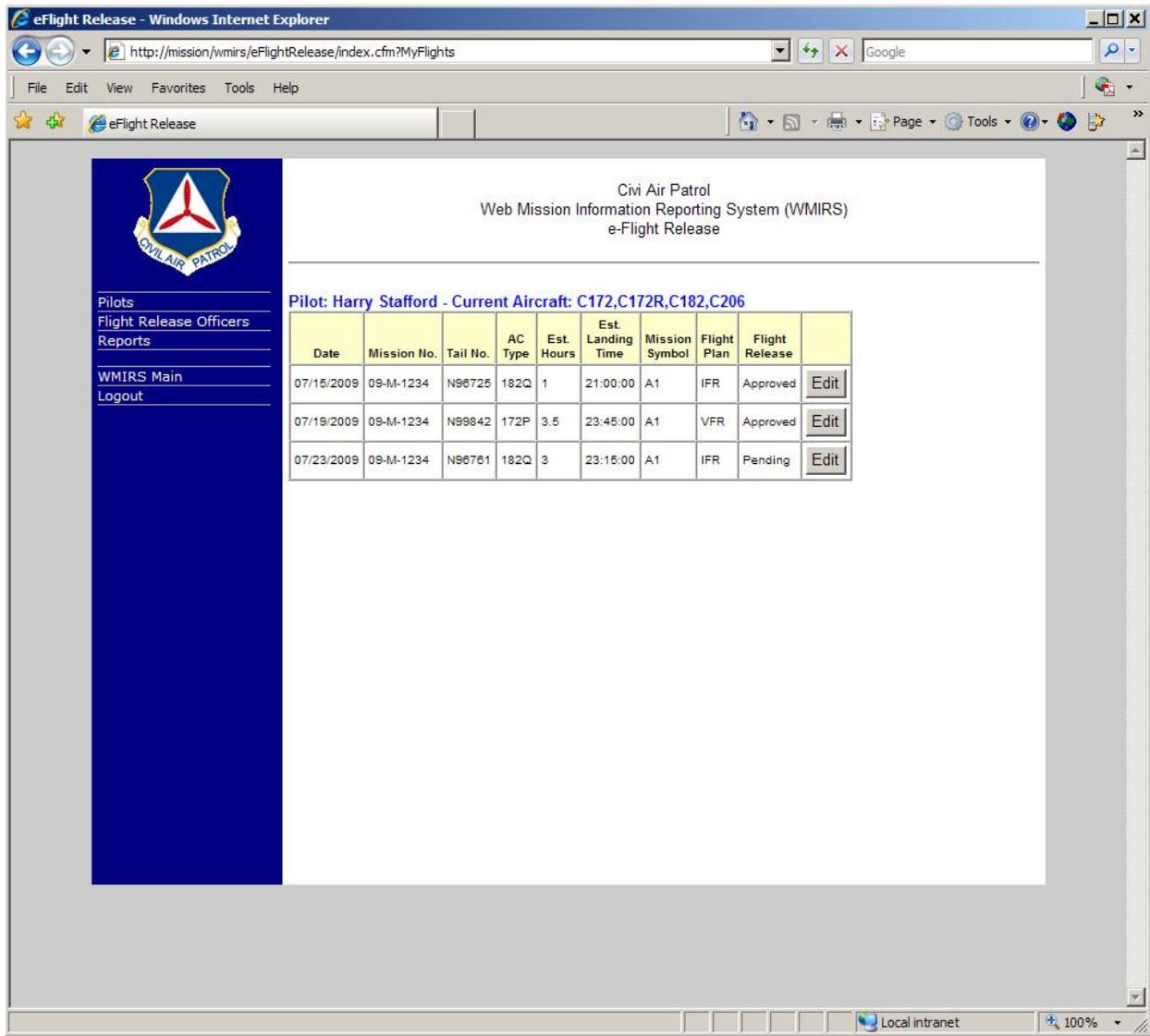
Civi Air Patrol
Web Mission Information Reporting System (WMIRS)
e-Flight Release

| CAP FLIGHT RELEASE LOG | | | | | | Month/Year: JUL/2009 |
|------------------------|-------------------|--------------------------------------|-----------------------|---------------------------------------|----------------------|----------------------|
| Region-Wing | | All flights on this log released by: | | | | |
| SWR-LA | | Lt Col Stephen L. Knapper | | | | |
| Date: | N-Number: | AC Type: | Est. Hours | Est. Landing Time: | PIC/Passengers: | |
| 07/15/2009 | N96725 | 182Q | 1.0 | 21:00:00 | Harry Stafford - PIC | |
| Mission Symbol: | Mission/Sortie #: | Actual Hours: | Type FAA Flight Plan: | | | |
| A1 | 09-M-1234 / 006 | | NO FLIGHT PLAN | | | |
| Route of Flight: | | | | Flight Release Info: | | |
| NEW - BTR asdf | | | | Flight Released - 07/14/2009 09:48:12 | | |
| Date: | N-Number: | AC Type: | Est. Hours | Est. Landing Time: | PIC/Passengers: | |
| 07/19/2009 | N98842 | 172P | 3.5 | 23:45:00 | Harry Stafford - PIC | |
| Mission Symbol: | Mission/Sortie #: | Actual Hours: | Type FAA Flight Plan: | | | |
| A1 | 09-M-1234 / 009 | 0.6 | VFR | | | |
| Route of Flight: | | | | Flight Release Info: | | |
| NEW - NEW NEW-AEX-NEW | | | | Flight Released - 06/08/2009 12:59:10 | | |

Report as of 07/14/2009 - 09:48:42

By FRO” (under “Reports”) will show the flights released by an FRO for a given month.

The pilot may also see his flights and their status under the “Pilots” menu on the eFlight Release”



page.

Clicking on “Edit” will bring the pilot back to the original sortie page in WMIRS.

Access to the eFlight Release pages is restricted to Flight Release Officer’s properly appointed in eServices. Pilots will be able to access the “Pilots” area and Reports sections only.

During missions, or for multiple releases on monthly missions, the FRO may use “Mission



Pilots
 Flight Release Officers
 Reports
 WMIRS Main
 Logout

Civil Air Patrol
 Web Mission Information Reporting System (WMIRS)
 e-Flight Release

Select Mission for Flight Release



Pilots
 Flight Release Officers
 Reports
 WMIRS Main
 Logout

Civil Air Patrol
 Web Mission Information Reporting System (WMIRS)
 e-Flight Release

Mission Sorties for 09-M-1234 SAR/Missing Aircraft Mission
 A1 Mission Symbol

| | Flight Date | Pilot | Tail No. | Aircraft Type | Sortie Type | Sortie | Est. Hours | Est. Landing Time | Flight Plan | Requested | |
|--------------------------|-------------|--------------------|----------|---------------|-------------|--------|------------|-------------------|-------------|-----------|----------------------|
| <input type="checkbox"/> | 08/25/09 | Stephen L Knapper | N425CP | 172P | PCT3 | 015 | 1.0 | 05:30:00 | None | 08/15/09 | View |
| <input type="checkbox"/> | 08/25/09 | Stephen L Knapper | N9677A | 172P | SAR | 007 | 3.0 | 21:30:00 | IFR | 06/05/09 | View |
| Alert! | 08/25/09 | Terry M Raymond | N83610 | PA-28-161 | SAR | 004 | 1.0 | 21:00:00 | None | 05/12/09 | View |
| Alert! | 08/25/09 | Terry M Raymond | N82363 | 172N | SAR | 005 | 1.0 | 21:00:00 | None | 05/12/09 | View |
| <input type="checkbox"/> | 08/25/09 | Michael A Marchand | N99842 | 172P | PCT1 | 009 | 3.5 | 23:45:00 | VFR | 06/05/09 | View |
| <input type="checkbox"/> | 08/25/09 | Michael A Marchand | N99842 | 172P | SAR | 010 | 2.0 | 22:15:00 | VFR | 06/12/09 | View |
| <input type="checkbox"/> | 08/25/09 | Harry C Stafford | N96725 | 182Q | SAR | 006 | 1.0 | 21:00:00 | None | 05/12/09 | View |
| <input type="checkbox"/> | 08/31/09 | Harry C Stafford | N425CP | 172S | SAR | 018 | 1.0 | 20:45:00 | None | 08/30/09 | View |
| <input type="checkbox"/> | 08/31/09 | Harry C Stafford | N425CP | 172S | SAR | 019 | 1.0 | 20:45:00 | None | 08/30/09 | View |
| <input type="checkbox"/> | 08/31/09 | Harry C Stafford | N96725 | 182Q | SAR | 020 | 1.0 | 15:15:00 | None | 08/30/09 | View |
| <input type="checkbox"/> | 08/31/09 | Harry C Stafford | N9747L | 172P | SAR | 021 | 1.0 | 15:15:00 | None | 08/30/09 | View |
| Alert! | 09/18/09 | Terry M Raymond | N331SP | 182R | SAR | 002 | 1.0 | 21:00:00 | None | 05/12/09 | View |
| Alert! | 09/18/09 | Terry M Raymond | N8236 | | COMM | 003 | 1.5 | 23:00:00 | VFR | 05/12/09 | View |

Approve

Releases.”

Select the mission, then a list of pending releases for that mission will be available.

Note that several show “Alert” instead of a checkbox. This means that something on that sortie

requires consideration prior to a release.

Clicking "View" on the flight will bring up the normal detail page seen on a single flight release.

Civi Air Patrol
Web Mission Information Reporting System (WMIRS)
e-Flight Release

Pilot:
Maj Terry M Raymond CAPID: 129874 Unit: NHQ-NHQ-000
Member Exp: 01/01/2020 Airplane Pilot Exp: **No Record**
Aircraft: **NONE**
ES:
Phone: 334-953-7299 WORK PHONE
E-Mail: traymond@capnhq.gov EMAIL

Flight Information:
Flight Date: 09/18/2009 Tail No.: N331SP Aircraft Type: 182R
Departing / Landing: NEW / BTR Flight Information: asdf
Est. Hours: 1.0 Est. Landing Time (Z): 21:00:00 Flight Plan: None
Mission #/Sortie: 09-M-1234 / 002 Mission Symbol: A1
Observer:

[View FRO Checklist](#) Checklist Reviewed with Pilot
[View IMSafe Checklist](#) Checklist Reviewed with Pilot

Approve Disapprove

The questionable items will be in red.

These flights must be released individually as the FRO will be required to enter comments justifying the release.



Pilots
Flight Release Officers
Reports

WMIRS Main
Logout

Flight Release Approval Validation

Please enter the following information to validate your Approval

CAPID:

Year of Birth: (must be the 4 digit year)

Last 4 digits of Social Security Number:

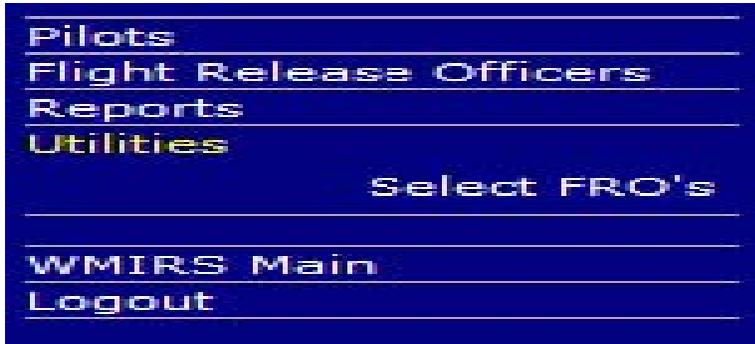
Exceptions Noted:

Exceptions Comments:

When exceptions are noted, the flight release approval and disapproval page will show the exceptions and provide an area for comments. Comments are required for flight release approvals, but are optional for disapprovals. Exceptions and comments are recorded with the flight release.

Flight Release Utilities

Wings can either allow all FROs to release flights, including mission qualified Incident Commanders and Air Operations Branch Directors, or limit the number of FROs to release flights on a day-to-day basis. Missions can also have a set list of FROs to release flights specific to that mission.



For Day-to Day flight releases, members with “FRO Admin” privileges in WMIRS will

Clicking on “Utilities” will show “Select FROs” in the menu. This will bring up a list of wing approved FROs from Ops/Quals.

Simply select the FROs and submit. Only those FROs will

be allowed to release flights.



- Pilots
- Flight Release Officers
- Reports
- Utilities
- WMIRS Main
- Logout

Civil Air Patrol
Web Mission Information Reporting System (WMIRS)
e-Flight Release

LA FRO List:

| FRO | Selected |
|-----------------------|-------------------------------------|
| Artigue, Richard P | <input checked="" type="checkbox"/> |
| Blair, Kenneth W | <input type="checkbox"/> |
| Boudreaux, Anthony Jr | <input type="checkbox"/> |
| Breithaupt, Tracy L | <input type="checkbox"/> |
| Caldas, Stephen J | <input type="checkbox"/> |
| Cole, Samuel H Jr | <input type="checkbox"/> |
| Collins, Phillip B | <input type="checkbox"/> |
| Cormier, Ryan J | <input type="checkbox"/> |
| Deas, Glen E | <input checked="" type="checkbox"/> |
| Emerson, John S | <input type="checkbox"/> |
| Haddad, Jon J | <input type="checkbox"/> |
| Hardcastle, Kenneth R | <input type="checkbox"/> |
| Hyberger, Robert L | <input type="checkbox"/> |
| James, Michael G | <input type="checkbox"/> |
| Jones, Edmond A | <input type="checkbox"/> |
| Kingham, Robert M | <input type="checkbox"/> |
| Knapper, Stephen I | <input checked="" type="checkbox"/> |

Public Access: Ready For Approval: Mission Budget: Mission Expense Report

Approving Agency: Agency Number (if known): Funding Source: Operation Noble Eagle:

Wing Mission Assigned: Comments: Exercise/Event Name:

Customer Information: Agencies: Customer Name: Customer POC: Customer Email Address: Customer Phone:

CAP IC Name: CAP IC Email: CAP IC Phone: [FRO Selection](#)

Mission Type: Mission Symbol:

Date of Mission-Start Date: Date of Mission-Close Date: BU Date-Close Date:

To restrict flight release personnel on a mission, there is a link on the mission page in WMIRS that will open a list of the wing FROs.

MIssion FRO Assignment - Windows Internet Explorer

LA FRO's for 09-M-1234

| Name | CAPID | Unit | |
|-----------------------|--------|------------|-------------------------------------|
| Artigue, Richard P | 129855 | SWR-LA-068 | <input type="checkbox"/> |
| Blair, Kenneth W | 388179 | SWR-LA-067 | <input type="checkbox"/> |
| Boudreaux, Anthony Jr | 129449 | SWR-LA-089 | <input type="checkbox"/> |
| Brethaupt, Tracy L | 297931 | SWR-LA-067 | <input type="checkbox"/> |
| Caldas, Stephen J | 273532 | SWR-LA-014 | <input type="checkbox"/> |
| Cole, Samuel H Jr | 112733 | SWR-LA-013 | <input type="checkbox"/> |
| Collins, Phillip B | 129918 | SWR-LA-022 | <input type="checkbox"/> |
| Cormier, Ryan J | 129995 | SWR-LA-014 | <input type="checkbox"/> |
| Deas, Glen E | 372045 | SWR-LA-019 | <input type="checkbox"/> |
| Emerson, John S | 129707 | SWR-LA-007 | <input checked="" type="checkbox"/> |
| Haddad, Jon J | 130103 | SWR-LA-019 | <input type="checkbox"/> |
| Hardcastle, Kenneth R | 129925 | SWR-LA-013 | <input type="checkbox"/> |
| Hyberger, Robert L | 206291 | SWR-LA-007 | <input type="checkbox"/> |
| James, Michael G | 129641 | SWR-LA-067 | <input type="checkbox"/> |
| Jones, Edmond A | 206871 | SWR-LA-007 | <input checked="" type="checkbox"/> |
| Kingham, Robert M | 129757 | SWR-LA-007 | <input type="checkbox"/> |
| Knapper, Stephan L | 125920 | SWR-LA-013 | <input checked="" type="checkbox"/> |
| Marchand, Michael A | 129967 | SWR-LA-022 | <input type="checkbox"/> |
| McPherson, David A Jr | 214406 | SWR-LA-067 | <input type="checkbox"/> |
| Pontiff, Murphy J | 129945 | SWR-LA-089 | <input type="checkbox"/> |

This works the same as the previous list, but will limit only this mission to those FROs selected.

FROs do not have to be selected in the day-to-day list to be FROs on a mission. If no FROs are selected for a mission, any FRO who can release flights on a

| Name | CAPID | Unit | |
|-----------------------|--------|------------|-------------------------------------|
| Artigue, Richard P | 129855 | SWR-LA-068 | <input type="checkbox"/> |
| Blair Kenneth W | 388179 | SWR-LA-067 | <input type="checkbox"/> |
| Boudreaux, Anthony Jr | 129449 | SWR-LA-089 | <input type="checkbox"/> |
| Breithaupt, Tracy L | 297931 | SWR-LA-067 | <input type="checkbox"/> |
| Caldas, Stephen J | 273532 | SWR-LA-014 | <input type="checkbox"/> |
| Cole Samuel H Jr | 112733 | SWR-LA-013 | <input type="checkbox"/> |
| Collins, Phillip B | 129918 | SWR-LA-022 | <input type="checkbox"/> |
| Cormier, Ryan J | 129995 | SWR-LA-014 | <input type="checkbox"/> |
| Deas, Glen E | 372045 | SWR-LA-019 | <input type="checkbox"/> |
| Emerson, John S | 129707 | SWR-LA-007 | <input checked="" type="checkbox"/> |
| Haddad, Jon J | 130103 | SWR-LA-019 | <input type="checkbox"/> |
| Hardcastle, Kenneth R | 129925 | SWR-LA-013 | <input type="checkbox"/> |
| Hyberger, Robert L | 206291 | SWR-LA-007 | <input type="checkbox"/> |
| James, Michael G | 129641 | SWR-LA-067 | <input type="checkbox"/> |
| Jones, Edmond A | 206871 | SWR-LA-007 | <input checked="" type="checkbox"/> |
| Kingnam, Robert M | 129757 | SWR-LA-007 | <input type="checkbox"/> |
| Knapper, Stephen L | 125920 | SWR-LA-013 | <input checked="" type="checkbox"/> |
| Marchand, Michael A | 129967 | SWR-LA-022 | <input type="checkbox"/> |
| McPherson, David A Jr | 214406 | SWR-LA-067 | <input type="checkbox"/> |
| Pontff, Murphy J | 129945 | SWR-LA-089 | <input type="checkbox"/> |

Requesting a Flight Release Officer

When entering a flight/sortie, the pilot may request one or more FROs to release the flight. This is

** indicates required fields.*

input fields with grayed backgrounds are not required, but may be entered as additional information, or as re

[Find a Flight Release Officer](#)

Request FRO(s)

- Emerson, John S
- Jones, Edmond A
- Knapper, Stephen L

hold Ctrl Key for multiple FRO's

| Sortie Number | Mission Number | Tracking Number |
|---------------|----------------|-----------------|
| 020 | 09-M-1234 | |

*Sortie Date: 08/31/2009

Backup Date:

*Sortie Type: Search and Rescue

Pilot CAPID: 130160
Harry C Stafford
[CAPID Look Up](#)

Observer:

Scanner:

Scanner2:

Type of FAA Flight Plan: None

*Tail Number: N96725
[Tail Number Lookup](#)

*Aircraft Type: 182

*Callsign: 1626

*Take Off Airport: NEW
[Airport Lookup](#)

*Landing Airport: NEW
[Airport Lookup](#)

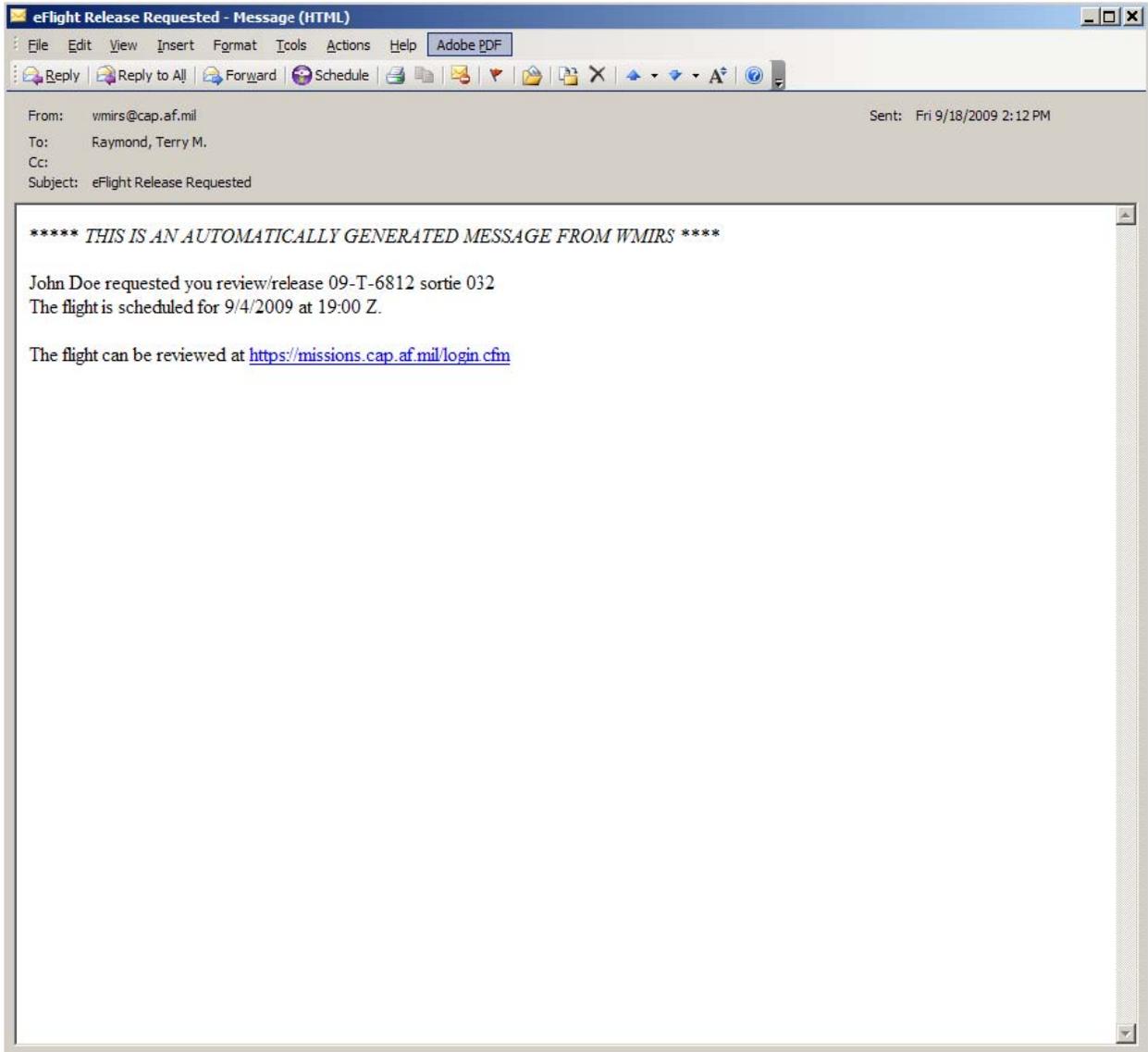
*Est. Sortie:

*Est.

done on the sortie page.

Multiple FROs can be selected by holding down the CTRL Key while clicking on the names. There is also a link above the list to "Find a Flight Release Officer." This will bring up the FROs and contact information to assist the pilot in contacting an FRO.

When the sortie is submitted, an E-Mail is sent to the FRO(s) alerting them that they have a flight



to review and release.

A link in the E-Mail will take the FRO to the login screen and then, directly to the flight release.

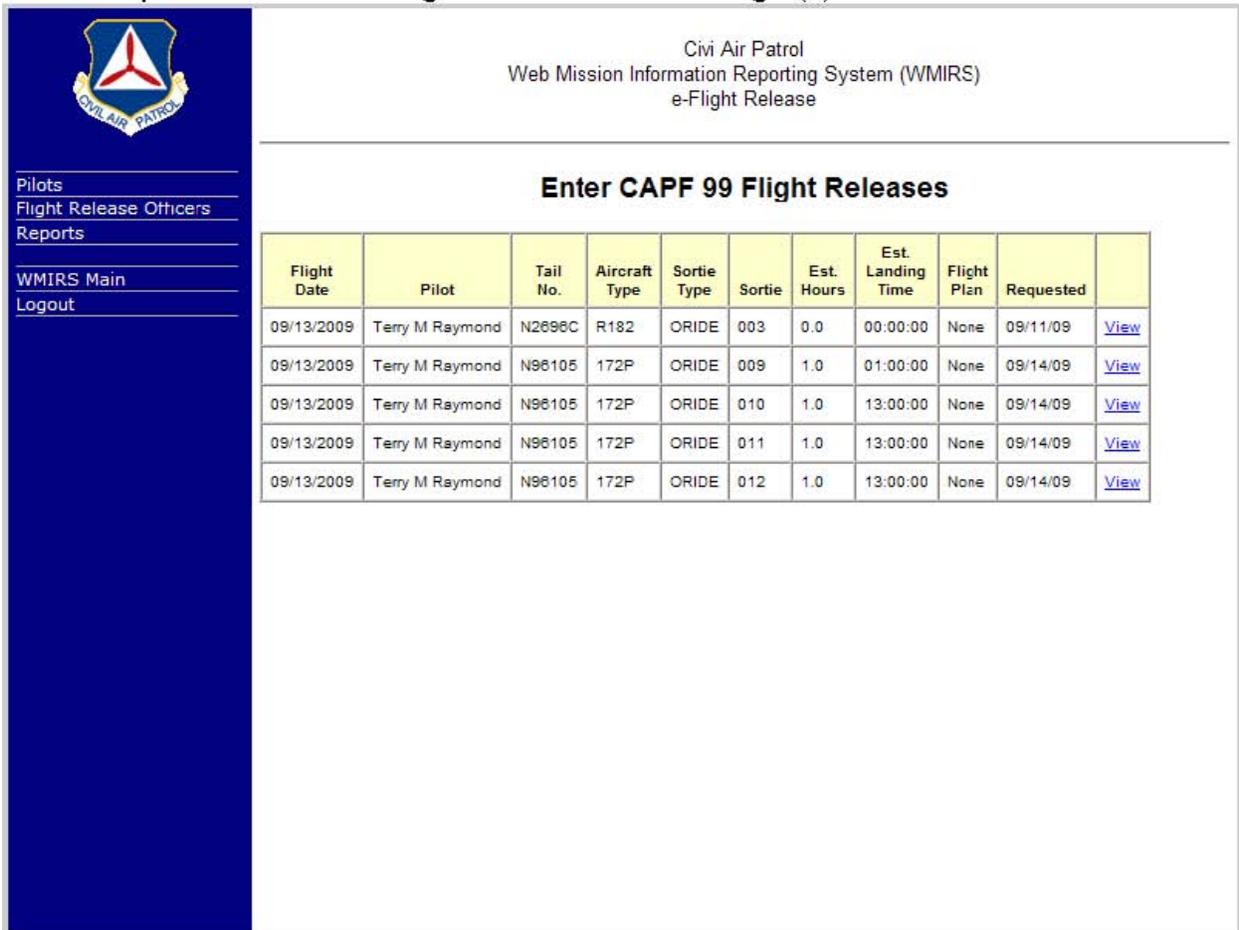
Entering CAPF99 Flight Releases

In the event that a flight is released using a CAPF 99, they may be entered by clicking the “Enter



The screenshot shows the 'Enter CAPF 99 Flight Releases' form. On the left is a blue sidebar with the Civil Air Patrol logo and navigation links: Pilots, Flight Release Officers Reports, WMIRS Main, and Logout. The main content area has the title 'Civi Air Patrol Web Mission Information Reporting System (WMIRS) e-Flight Release'. Below this is the heading 'Enter CAPF 99 Flight Releases'. There are two input fields: 'Pilot CAPID:' and 'Flight Date:'. The 'Flight Date' field contains '09/18/2009'. A 'Search' button is located below the input fields.

Enter the pilot’s CAPID and flight date to locate the flight(s).



The screenshot shows the search results for CAPF 99 flight releases. The table lists five entries for flights on 09/13/2009, all piloted by Terry M Raymond. Each entry includes the tail number, aircraft type, sortie type, sortie number, estimated hours, estimated landing time, flight plan, and requested date. A 'View' link is provided for each row.

| Flight Date | Pilot | Tail No. | Aircraft Type | Sortie Type | Sortie | Est. Hours | Est. Landing Time | Flight Plan | Requested | |
|-------------|-----------------|----------|---------------|-------------|--------|------------|-------------------|-------------|-----------|----------------------|
| 09/13/2009 | Terry M Raymond | N2698C | R182 | ORIDE | 003 | 0.0 | 00:00:00 | None | 09/11/09 | View |
| 09/13/2009 | Terry M Raymond | N96105 | 172P | ORIDE | 009 | 1.0 | 01:00:00 | None | 09/14/09 | View |
| 09/13/2009 | Terry M Raymond | N96105 | 172P | ORIDE | 010 | 1.0 | 13:00:00 | None | 09/14/09 | View |
| 09/13/2009 | Terry M Raymond | N96105 | 172P | ORIDE | 011 | 1.0 | 13:00:00 | None | 09/14/09 | View |
| 09/13/2009 | Terry M Raymond | N96105 | 172P | ORIDE | 012 | 1.0 | 13:00:00 | None | 09/14/09 | View |

CAPF99 Release” under the “Flight Release Officer” menu.

Clicking “view” will bring up the normal flight detail/release screen.

Note that when doing CAPF 99 releases, the FRO and IMSafe checklists are not required for

Civil Air Patrol
Web Mission Information Reporting System (WMIRS)
e-Flight Release

Pilot:
Maj Terry M Raymond CAPID: 129874 Unit: NHQ-NHQ-000
Member Exp: 01/01/2020 Airplane Pilot Exp: **No Record**
Aircraft: **NONE**
ES:
Phone: 334-953-7299 WORK PHONE
E-Mail: traymond@capnhq.gov EMAIL

Flight Information:
Flight Date: 09/13/2009 Tail No.: N98105 Aircraft Type: 172P
Departing / Landing: / Flight Information:
Est. Hours: 1.0 Est. Landing Time (Z): Flight Plan: None
Mission #/Sortie: 09-A-0023 / 009 Mission Symbol: A15
Observer:

electronic approval, since they should already be accomplished prior to the flight release.

If there are any exceptions, as in red above, the FRO will still be required to enter comments on the approval justifying the release.